Haverfoodfest Application

1. Applicant's Name

2. Business Name

3. Business Address

4. Telephone Number

5. Your Email

6. Description of product(s) you wish to sell (please give as much detail as possible)

7. When does your insurance run out?

8. What level is your food rating?

9. When was Food Safety completed?

10. Will you be cooking on site?

Yes ☐ If '**Yes**' please complete all pages.

No ☐ If '**No**' please continue to page 6 after specifying your stall size below.

Please select the size of your stall:

Non-Cooking Stalls	**Cooking Stalls**
3m x 3m £50 ☐	3m x 3m £100 ☐
3m x 4m £60 ☐	3m x 4m £110 ☐
3m x 6m £70 ☐	3m x 6m £120 ☐

11. Will you be cooking on gas?

Yes ☐

No ☐

12. Do you have an inspection / gas safety certificate for the appliances and pipe work (copy to be available for inspection) and are all hose connections made with crimped fastenings?

Yes ☐

No ☐

13. Are cooking appliances fixed securely on a firm non-combustible heat insulating base and surrounded by shields on three sides?

Yes ☐

No ☐

14. Do the shields provide an adequate and effective barrier of at least 600mm between the heat source and any combustible material?

Yes ☐

No ☐

15. Have you ensured that no combustible materials can be blown against, or fall onto apparatus?

Yes ☐

No ☐

16. Are the LPG cylinders kept outside, or within a specific ventilated unit, secured in the upright position and out of reach of the general public?

Yes ☐

No ☐

17. Do you ensure that only those cylinders in use are kept at your unit?

Yes ☐

No ☐

18. Are the gas cylinders readily accessible to enable easy isolation in case of an emergency?

Yes ☐

No ☐

19. Are cylinders located away from entrances and emergency exits?

Yes ☐

No ☐

20. Do you ensure that gas supplied is isolated at the cylinder, as well as the appliance when the apparatus is not in use and appliances are fitted with flame safety devices?

Yes ☐

No ☐

21. Do you ensure replacement cylinders are fitted in the open air?

Yes ☐

No ☐

22. Is a member of staff, appropriately trained in the safe use of LPG, present in the unit at all times?

Yes ☐

No ☐

23. Do you have an adequate number of fire extinguishers / fire blankets available in prominent positions and easily available?

Yes ☐

No ☐

24. If you are an outdoor stallholder, are the structure, roofing, walls and fittings of your stall or unit flame retardant? (Certificates of compliance will normally be required)

Yes ☐

No ☐

25. Has your fire fighting equipment been tested in the last 12 months?

Yes ☐

No ☐

26. Have your staff been instructed on how to operate the fire fighting equipment provided?

Yes ☐

No ☐

27. Are you aware that petrol generators are not permitted on site?

Yes ☐

No ☐

28. Have you identified all ignition sources and ensured that they are kept away from combustible materials?

Yes ☐

No ☐

29. Have you identified combustible materials that could promote fire spread beyond the point of ignition such as paper/cardboard and reduced the risk of them being involved in an incident?

Yes ☐

No ☐

30. Do you have sufficient refuse bins and do you ensure that all refuse is disposed of correctly, out of reach of the public?
Yes ☐ No ☐

31. If the answer to any of the questions above is " NO " please detail the actions you have taken to remedy the situation.

Please complete page 6.

32. Stallholder/Responsible person

33. Stallholder/Responsible person Contact Number

34. Company

This document does not preclude you from possible prosecution or removal from the site by the organisers should an inspection reveal unsatisfactory standards.

Thank you for applying for a stall at the Haverfoodfest 2019. All you need to do now is click on 'Send Application' and remember to send us the following documents, as we cannot process your application till we have received them:

1. Copy of your Food Premises registration form
2. Copy of your current Food Hygiene Rating certificate
3. Copy of your public liability insurance

The documents can be scanned and emailed to contact@haverfoodfest.co.uk or posted to: Sally Williams, 60 Dew Street, Haverfordwest, SA61 1NR.

We will request a non-refundable payment for your stall when your application has been approved.

I agree that the above information is correct to the best of my knowledge. I understand that I (The business) need to pay a stall fee. I understand and agree that it is my (The Business) responsibility to ensure that suitable insurances are in place in the event of cancellation regardless of circumstances. I agree to have my business stand manned from 10am until 4pm on the day. By signing below I agree to these terms and conditions.

Signature:
Print Name: